



The Taj Mahal Hotel, New Delhi

Asia Agriculture Insurance Conference

(Please quote the above name while calling/e-mailing our office)

Please return this form to:

Group Reservations, The Taj Mahal Hotel, Number One Mansingh Road
New Delhi INDIA

Phone: +91 11 6651 3760 Fax: +91 11 2302 6070

Email: mahal.delhi@tajhotels.com copy to: tmhconf.del@tajhotels.com

Check-in –19th Sep'18

Check-out – 22nd Sep'18

Room Categories	Room Inclusions		
	Single Occupancy	Double Occupancy	
Deluxe Rooms	10,000 + Taxes	11,500 + Taxes	<ul style="list-style-type: none"> • Buffet breakfast at Machan , 24 hours International eatery and 3 Course Dinner at Machan • Complimentary Wi-Fi, Basic access Wi-Fi

The current tax structure on residential rooms is as below:

A GST of 28% is applicable per night per room on the above rates.

A car transfer from the airport can be arranged at an additional cost of INR 4171 per way per car

Réservation Détails

Last Name		First Name		
Check-in Date		Arrival Flight *		ETA:
Check-out Date		Departure Flight		ETD :

Please mark 'Yes' as appropriate

*** Please book your reservation from a night prior to ensure room on arrival if the arrival flight lands in New Delhi post 0000 hrs (midnight).**

Room Type	Airport Transfers**		Preferences	
Single Room		Pick up required		Smoking Room
Double Room		Drop required		Non Smoking Room
Extra Bed** (except Taj Club rooms)		Not Required		Any other (diet, allergies etc)

**charges apply

Reservation Guarantee

The reservation will be held guaranteed only on receipt of a Credit Card Number or entire stay advance deposit.				
Guaranteed by	<input type="checkbox"/> AMEX	<input type="checkbox"/> Diners	<input type="checkbox"/> JCB	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa
Cardholder's Name				Start Date:
Credit Card Number				Expiry Date:

Personal Information **

Due to our heightened security measures the below mentioned details are mandatory and required prior to arrival

Passport Details (A scanned copy or photo copy of passport to be enclosed)		Visa Details (A scanned copy or photo copy of visa to be enclosed)	
Nationality		Visa Number	
Passport Number		Visa Type (Corporate/Leisure)	
Issuing Authority		Visa Entry Type (Single/Multiple)	
Date of Birth		Place of Issue	
Date of Issue		Date of Issue	
Date of Expiry		Date of Expiry	

Employment/Business Details	
Name of Organization	
Designation	
Address	
Phone	
Fax	
Email	

Terms and Conditions:

1. Rooms will be confirmed only against charge on your approved credit card / Bank Transfer or cash for booked nights. Request you to share your copy of your credit card.
2. Hotel is holding rooms on a confirmed basis until 19th August 2018 post which the rooms will be released and same will be subject to availability.
3. Rooms are extended to the guests on first come first serve basis.

Check In/Check Out Policy

- Check-in time is 1400 hours and check out time is 1200 hours.
- The early check-in before 1200 hours and late departures beyond 1400hrs will be charged 50% of the applicable rate.
- The early check-in before 1000 hours and late departures beyond 1700hrs will be charged 100% of the applicable rate.

Cancellation Policy

- Cancellation is permitted 20 days prior to the check-in date without any retention charges.
- If booking is cancelled within 19-10 days will attract 50% charge as retention.
- If booking is cancelled within 9-7 days will attract one night charge as retention.
- If booking is cancelled within 06 days or less of check in will attract 100% charge as retention.

I have read the above terms and conditions and accept them.

Guest signature:		Date:	
-------------------------	--	--------------	--